# Research Ireland Fellowship Application Form

|  |  |
| --- | --- |
| Name of Applicant |  |
| Research Body |  |
| Do you have a right to work in Ireland, with a work visa/permit (if applicable), for the full duration of the Fellowship? (Y/N) |  |
| Should you be successful, are you in a position to start the Fellowship during October 2025? (Y/N)[[1]](#footnote-2) |  |

|  |
| --- |
| Please outline any actual or potential conflict of interest that may arise if successful in being appointed to a Fellowship position within Research Ireland. |
|  |

|  |  |
| --- | --- |
| Please answer the following statement by placing an X in the appropriate box: *“At no time has an allegation of research misconduct been upheld against me, nor am I aware of any current allegation, investigation or enquiry in this regard.”*[[2]](#footnote-3) | |
| Correct |  |
| Incorrect |  |
| If you have answered "Incorrect", please provide details in writing of the allegation / investigation / enquiry, and the outcome. | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Salary** | | | |
| Current Salary (€) | |  | |
| Requested Salary**[[3]](#footnote-4)** (€)  *Please indicate the point requested on the Research Ireland Team Member Salary Scales (e.g., Level 2A point 2)* | |  | |
|  | Year 1 | Year 2 | Total |
| Gross Salary | € | € | € |
| Employee PRSI | € | € | € |
| 20% Pension Charge | € | € | € |
| **Total** | **€** | **€** | **€** |

|  |  |
| --- | --- |
| **Line Manager** | |
| Name of Line Manager |  |
| Position |  |
| Email |  |

|  |  |
| --- | --- |
| Signatures for Acceptance and Agreement | |
| *Signature below confirms that the Research Ireland Grant General Terms and Conditions have been read and understood; that the Research Body ensures the applicant meets eligibility requirements and is supportive of the candidate’s application to be considered for a Research Ireland Fellowship position and that the applicant will upon receipt of the grant be recognised as an employee of the Research Body for the duration of the grant.* | |
| **Institutional Signatory Authority (VP Research or representative):** | |
| Name |  |
| Position |  |
| Research Body |  |
| Signature |  |
| Date |  |
| Email |  |

|  |  |
| --- | --- |
| **Research Ireland Fellowship Applicant:** | |
| Signature |  |
| Date |  |

# Appendix 3: Application Checklist

|  |  |
| --- | --- |
| Description | Requirements |
| Application Form | All sections fully completed including Institutional Signatory |
| CV | **Maximum two pages** |
| Personal Statement | Provide details on your motivation for applying to the Fellowship Programme.  Communicate skills and experience relevance to the organisation and specific Research Ireland Teams of interest.  **Maximum two pages** |
| Line Manager Letter of Support | Confirming that they will take administrative responsibility for the Fellow if the applicant is successful (see section 3 for more details).  **Maximum two pages** |

Please submit your completed application (application form, CV, Personal Statement and Letter of Support) as a single pdf file via <https://api.occupop.com/shared/job/research-ireland-fellowship-programme-1b766>

For all queries contact [fellowship@researchireland.ie](mailto:fellowship@researchireland.ie)

1. Please note that the proposed start date for the Fellowship is October 2025 [↑](#footnote-ref-2)
2. Failure to complete this self-declaration will result in the application being deemed ineligible. [↑](#footnote-ref-3)
3. Requests must align with the appropriate point on the Research Ireland Team Members Salary Scales (Level 2A Point 1 to Level 2B Point 4) https://www.researchireland.ie/wp-content/uploads/2025/02/RESEARCH-IRELAND-TEAM-MEMBER-SALARY-SCALES.pdf [↑](#footnote-ref-4)